



JAIDEV EDUCATION SOCIETY'S  
**J D COLLEGE OF ENGINEERING AND MANAGEMENT**  
KATOL ROAD, NAGPUR  
Website: [www.jdcoem.ac.in](http://www.jdcoem.ac.in) E-mail: [info@jdcoem.ac.in](mailto:info@jdcoem.ac.in)  
(An Autonomous Institute, with NAAC "A" Grade)  
Affiliated to DBATU, RTMNU & MSBTE Mumbai



**VISION**

**MISSION**

To win the trust of all stakeholders in conducting the assessment and evaluation.

1. To frame and adopt procedure for various works involved in accountability.
2. To utilize the resources as per expertise of individual and maintaining good quality and standard of assessment work.
3. To ensure that the student participate in assessment process enthusiastically.

Ref. No.: JDcoem/ES/24-25/W-24/07

Date: 03/01/2025

**NOTIFICATION FOR EXAMINATION FORM FILLING**

BBA & BCA students of JDcoem studying under Autonomous Curriculum are informed that the Form filling of BBA & BCA-I-Sem Winter-2024 (Regular) Examination is starting from the following mentioned dates. Students are required to fill the examination form before the last date.

**Eligibility for Submission of Examination form BBA & BCA\_I-Sem:**

1. 100% fees payment.

**Examination Fees Structure:**

**BBA & BCA (Regular) Examination Fees: Rs.3200/-**

Name of Examination	Last date to fill Exam Form				
	Without fine	With late fine of Rs. 100/- per day	With late fine of previous slot i.e. Rs.500 and Rs. 200/- per day	With late fine of previous slot i.e. Rs.1500 and Rs. 300/- per day	No exam forms will be accepted from Regular Students.
BBA & BCA- I Sem Winter-2024 (Regular) Examination	03/01/2025	11/01/2025	18/01/2025	25/01/2025	01/02/2025
	10/01/2025	17/01/2025	24/01/2025	31/01/2025	

All the students satisfying the eligibility conditions above are required to fill examination form.

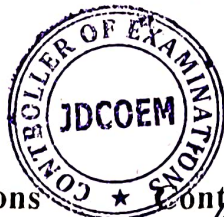
**Procedure:**

1. All the students are expected to satisfy the eligibility mentioned above to fill the exam form at the earliest.
2. The students are required to fill all the details neatly & correctly in the exam form. After that get it forwarded from the class teacher (for the remark of attendance & fees payment status).
3. Then students need to get the exam form approved from the HOD. Once approved by the HOD, the student needs to make the payment of examination fees at the account section. (It is necessary to show the exam form to the cashier in the account section).
4. After payment of requisite examination fees, the students are required to submit the exam form with the counter slip of fees payment receipt to the department.

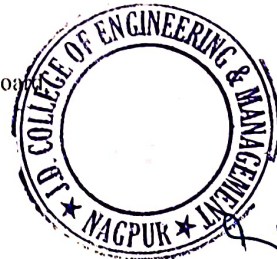
**Copy to:**

1. Ho'ble Directors, JES
2. Resp. Vice Principal, JDcoem
3. Dean of Academics, Dean of Student
4. All Head of Departments - for circulation among students and Students's Notice Board
5. Website and Library Section
6. Account Section

Dy. Controller of Examinations



Controller of Examinations



Principal

College of Engineering & Management  
Khandala, Katol Road  
Nagpur-441501